

Minutes of Little Bealings Parish Council meeting held in the Angela Cobbold Hall at 7.15pm on Monday 7 November 2022

Present:

Mr I Ransome (Chairman), Mr C Cheeseman, Ms D Head, Ms H Saagi and Mrs M Wilson

In attendance:

Mrs C Ramsden, Clerk to the Council

Also present:

District Councillor Colin Hedgley, County Councillor Elaine Bryce and five residents/visitors, for all/part of the meeting.

The Chairman welcomed those present.

1. Apologies, Declarations of Interest and Dispensation Requests

Apologies were received from Mr Hunter for a personal reason and Mr Garnham who was away.

2. Public Participation Session

DC/22/3733/P3Q DC22/3734 P3Q DC22/3735 P3Q DC22/3736 P3Q: Barns A, B, C and D Respectively - Prior Notification - Change of use of agricultural building to a dwelling house (Use Class C3), and for building operations reasonably necessary for the conversion at Grove Farm The Street

The agent for the applications presented them to the Council.

Declarations of Interest

A resident commented on the complexity of the process for seeking dispensations.

Budget for 2022/23 - Donations

A resident asked what the Council would spend the proposed increased donations budget on.

3. Minutes of the Meeting Held on 5 September 2022

It was **RESOLVED**:

- to approve the minutes of this meeting as drafted.

The Agenda was reordered to consider item 6 on the Agenda, Planning, next.

4. Planning

4.1. Applications

- i **DC/22/3733/P3Q DC22/3734 P3Q DC22/3735 P3Q DC22/3736 P3Q: Barns A, B, C and D Respectively - Prior Notification - Change of use of agricultural building to a dwelling house (Use Class C3), and**

for building operations reasonably necessary for the conversion at Grove Farm The Street

It was noted that the developments would include two smaller houses and after discussion it was **RESOLVED**:

- that there was no objection to the conversion of the barns, but there were concerns about the increase in the volume of traffic using the access and the limited visibility splay at The Street.

ii DC/22/3937/FUL: Side extension to encompass swimming pool at The Chestnuts Martlesham Road

It was noted that an application (DC/22/2242/FUL) for part change of use of the garden of the property to sale of cars on an appointment basis, for a temporary period of 18 months had been withdrawn. After discussion it was **RESOLVED**:

- that there was no objection to the development but that a condition should limit use to domestic use.

iii DC/22/4061/VOC: Variation of Condition No. 2 of DC/22/0598/VOC - Variation of Condition Nos. 2, 3, 9, 10, 11, 12, 14 and 16 of DC/21/1714/FUL - Proposed erection of 1no. new residential dwelling with attached: Land North Of Martlesham Road And Adjacent To The Old School House Martlesham Road

The comments and photographs sent by a nearby resident were noted and after discussion it was **RESOLVED**:

- that there was no objection to the development but that attention was drawn to possible conflict of the proposed garage location with an existing private sewer system

iv DC/22/4125/TPO: TPO ESCC/52/00022 T1 & T2 Corsican Pines - Remove 3x large limbs overhanging driveway at Little Bealings House Martlesham Road

There were no comments on the application.

4.2. Update on Previous Applications and Enforcement Matters

i DC19/4334/FUL: The provision of 27 new hotel rooms with ancillary service and storage accommodation set against woodland to the north of existing Kesgrave Hall and DC/20/5259/FUL Construction of two standalone self-catering Gate House buildings alongside ancillary accesses, parking, landscaping and other associated works at Kesgrave Hall

The concerns of a resident about these applications, which had been approved by ESC, were noted and after discussion it was **RESOLVED**:

- to ask ESC why the Council had not been consulted on DC/20/5259/FUL given that one of the proposed buildings was within the parish.

ii Sinks Pit

ESC's response to the Council's complaint was noted and it was **RESOLVED**:

- to ask ESC why it was waiting for the applications to be withdrawn and why they could not be refused now.

4.3. Neighbourhood CIL Payment

The receipt of CIL funding was noted, and that further payments were expected as a result of new development in the parish.

5. Clerk's and Councillors' Updates

5.1. Woodbridge and District ASB Meetings

No meetings had been held since 21 July.

5.2. ESC Community Partnership Meeting

The Chairman had attended the meeting of the Partnership on 3 October, at which the ESC 'Ease the Squeeze' initiative had been a key issue, including the delivery of 'Warm Rooms'. There had also been a focus on Road Safety Week, which would take place between 14 and 20 November. It should be possible for the Partnership to obtain data on traffic volume and speed from SCC speed indicator devices. Limited visibility due to overgrown hedges was to be considered at a further meeting. The next meeting on 9 January would be attended by the Chairman.

5.3. ESC Road and Traffic Safety Workshop

There had been no attendance at the meeting held on 12 October but Mr Garnham would attend the next meeting on 28 November. The Chairman had attended a Police Safety Forum run by SALC. While there was no enforcement of a 20mph limit unless an accident had occurred, it was known to slow traffic down. The October data from the shared SID had been passed to SAVID, for sharing with police enforcement.

5.4. SALC Area Meeting

The Chairman would attend this on 8 November.

5.5. Village Hall Management Committee Meeting

Ms Saagi reported on maintenance and improvement works, including the replacement of doors. An increased contribution to costs had been requested from Great and Little Bealings Parish Councils for 2023/24. A pop-up pub was planned for 13 January to raise funds for the Hall.

5.6. SAVID

The recent meeting had confirmed that a donation of £50 would be requested from member parishes for 2023/24. The shared SID is currently in the parish, on Playford Road.

5.7. SID Locations

It had been confirmed that there were five locations in the parish that were approved for displaying the SID.

5.8. Welcome Leaflet

The leaflet had been updated and was published on the Council's website as well as being available to print and deliver to new residents.

5.9. NS&I Account Signatories

The signatories had been updated and were now confirmed to be Mr Ransome, Mrs Wilson, Ms Head and Ms Saagi.

5.10. War Memorial Works

The works had been completed and a resident had updated the Condition Survey. Application had been made for payment of the grant. The project had contributed to a joint lead article in the November Fynn Lark News.

6. Reports from District and County Councillors

The report from Mr Hedgley had been circulated to Councillors before the meeting. Ms Bryce had sent a report but it had not been received. Items included in the report included ongoing budget setting at SCC, 'winter matters' and speed enforcement work. She had Locality Funding available if any project required it.

Mr Hedgley drew attention to various items in his report, including 'Ease the Squeeze' initiatives. He also had Locality Funding available for use before the financial year end.

7. Highways

The Council's list of outstanding highways issues was being reviewed by Mr Garnham and it was **RESOLVED**:

- that, if necessary, renewed requests for replacement white lining in The Street and Martlesham Road would follow, with a request to County Councillor Elaine Bryce for Locality Funding to fund the work.

8. Coronation of King Charles III

Ms Saagi reported that a joint celebration with Great Bealings was being explored and it was **RESOLVED**:

- that funding could be provided by the Council on the same basis as for the Queen's Platinum Jubilee event if required, and application made by the organisers to District Councillor Colin Hedgley for Locality Funding to support the event.

9. Finance

9.1. Quarterly Internal Control Report for the Second Quarter

This was being completed by Mr Hunter.

9.2. Budget for 2023/24

A draft budget which proposed a nil increase in the precept had been circulated to Councillors and published. It was **RESOLVED**:

- To approve the budget for 2023/24 with the following amendments:
 - Staff Costs: Amend to £5,900 following receipt of the national pay settlement for the current year
 - Parish Council Election Charge: Amend to £815.83 following receipt of the actual figure to be charged from ESC

9.3. Asset Register Review

An updated Register had been circulated to Councillors and published and it was **RESOLVED**:

- To approve the Register as drafted with the following amendments:
 - that joint ownership of the wooden village sign with Great Bealings Parish Council would be accepted if the creator wished to donate it to the Councils
 - that the light in the Village Hall car park be gifted to the Bealings Village Hall Trust

9.4. Asset Register Risk Assessment

An updated Register had been circulated to Councillors and published and it was **RESOLVED**:

- to approve the Assessment as drafted.

9.5. **Business Risk Assessment for 2022/23**

The Assessment had been circulated to Councillors and published and it was **RESOLVED**:

- to approve the Assessment as drafted and to arrange PAT Testing when appropriate.

9.6. **Income and Authorisation of Expenditure**

Income had been received from ESC for the second half of the precept and a CIL payment. It was **RESOLVED**:

- that the following expenditure be incurred:

S111 LGA 1972:

- CAS (OneSuffolk hosting fee): £60
- Spencer Wix Stone Mason Ltd: £1590

S137 LGA 1972:

- Disability Advice Service (East Suffolk): £25
- SAVID: £50
- The Royal British Legion: £20
- Citizen's Advice Bureau East Suffolk: £25

S111 and S112 LGA 1972:

- Clerk's net salary for November: £348.59
- Clerk's net salary for December: £375.42
- Clerk's net back pay from 1 April – 30 November following national pay award for 2022/23: £215.24
- Clerk's expenses: £24.19

10. **Date of Next Meeting**

10.1. **Next Meeting**

The next meeting of the Council would be at 7.15pm on Monday 9 January 2023, in the Angela Cobbold Hall but a meeting would be held on Monday 5 December 2022 if required by business to be transacted.

10.2. **Dates of Meetings from April 2023 to March 2024**

It was **RESOLVED** that:

- the Council would meet in the Angela Cobbold Hall on 9 January, 6 March (Annual Parish Meeting, followed by Parish Council Meeting), 15 May (Annual Parish Council meeting), 3 July, 4 September and 6 November 2023 and 8 January and 4 March 2024
- and in the event additional meetings were required on 6 February, 11 April, 5 June, 7 August, 2 October and 4 December 2023 and 5 February 2024.

There being no further business to discuss the meeting closed at 8.19pm.

