

**Minutes of Little Bealings Parish Council meeting held at Bealings Village Hall at
7.15pm on Monday 4 November 2019**

Present: Mr I Ransome (Chairman), Mr M Garnham, Ms D Head, Mr D Hunter, Dr C Hopkins, Ms H Saagi and Mrs M Wilson

In attendance: Mrs C Ramsden, Clerk to the Council

Also present: District Councillor Colin Hedgley, Nicola Jenner (ESC Communities Team Officer) and three representatives of the Friends of The Admiral's Head (FoTAH) (all for part of the meeting)

1 Apologies, Declarations of Interest and Dispensation Requests

Declarations of a personal interest in item 11 on the Agenda, The Admiral's Head, were made by Mr Garnham, Ms Head, Mr Hunter, Dr Hopkins, Ms Saagi and Mrs Wilson, as they had all pledged to buy community shares in the pub.

2 Public Participation Session

No members of the public were present.

3 Minutes of the Meetings held on 9 and 16 September and 8 October 2019

It was **RESOLVED:**

- To approve the minutes of these meetings.

4 Matters Arising from the Minutes

4.1 Invitation to Andrew Jolliffe, ESC Communities Officer

Ms Jenner explained that Mr Jolliffe was unable to attend and that the Council was unable to assist with the project to purchase the Admiral's Head during the 'right to bid' period. However, they would be pleased to support any other community events or projects the Council wished to pursue, and could provide publicity and funding via the Enabling Communities budget. Ms Jenner was thanked for attending.

4.2 Website 'Ease of Access'

The Council's webmaster hoped to be able to provide information on this for the Council's meeting on 6 January 2020.

5 Planning

5.1 Update on Applications/Enforcement

5.1.1 Sinks Pit Liaison Meeting on 17 October and DC/19/2666/FUL: Construction of 2 No. new buildings and use of land for vehicle and plant hire operator(s) comprising offices, workshops, associated parking, drainage infrastructure etc to allow for the hire, storage, sale, maintenance and servicing of vehicles, plant, machinery and equipment - Kesgrave Quarry, Sinks Pit

Mr Hunter's report on the liaison meeting had been circulated to Councillors. SCC had advised that a licence between SCC and the site owner was in hand and would be followed by a planning application for the building of the acoustic wall. It was unclear on what basis the site operator had been granted permission to increase the processing capacity of the site. There were also concerns about lorry movements and operating

hours which were outside those permitted by the planning permission. It was **RESOLVED:**

- that SCC would be asked by Mr Hunter to provide details of the permission to increase the processing capacity of the site

In respect of the current planning application it was noted that ESC had advised that a Noise Assessment was a condition to be included in any permission granted and not a submission required before determination of the application.

5.1.2 DC/19/3481/FUL: Proposed 3 bay cartlodge/garage and log store – Sunfield Cottage, Playford Road

It was noted that ESC had approved this application.

5.1.3 The Chestnuts, Martlesham Road

ESC had advised that there was no breach of the planning permission in respect of the removal of the section of hedge in Beacon Lane, but that the lack of required tree protection and whether a car sales business was being operated from the property were matters that were being investigated.

5.2 Attendance at ESC Planning Forum on 24 January 2020

No one wished to attend.

6 District Councillor's Report

Mr Hedgley's report had been circulated to Councillors and he drew attention to the following:

- the Planning Forum event, which would take a new questioning format rather than being a presentation. He urged attendance
- that pre-application planning advice was still available from ESC
- he was continuing to try to improve the facilities for school drop-off parking, working with a County Councillor
- he had not heard from County Councillor Robin Vickery and would not absorb his role. However, he urged the Council to contact the Boundary Commission regarding the review of county ward boundaries if it wished to maintain Carlford as a rural ward
- that the outcome of the Ipswich Northern Route consultation was not as the County Council had hoped and no date had been fixed to announce the results or next steps.

7 Highways

7.1 Ipswich Northern Route and County Councillor Robin Vickery

It was noted that:

- Mr Vickery had not responded to the Council's request for information regarding his views and his representation of his electorate's views. The Council's vote of no confidence in him had therefore taken effect
- Stop! was arranging supporters' meetings at pubs in the affected parishes with a view to setting up Start! looking at alternative travel strategies for Ipswich
- Stop! would be presenting to a County Council meeting of all Councillors
- A Jumble Sale in Hasketon had raised £1,800 for Stop! funds and lawyers had been appointed to represent Stop!

7.2 Grit Bin at Level Crossing

Inspection had shown that the grit bin on the northern side of the level crossing was beyond repair. The local Plymouth Brethren Church Trust had offered to purchase and install a new plastic bin. It was **RESOLVED** that:

- the Trust be thanked for the offer, which the Council was pleased to accept
- the Trust be advised of the permitted colour(s) for the installation of a bin in the highway verge

7.3 SAVID

Mr Garnham reported on his attendance at the last SAVID meeting, at which problems on Tuddenham Hill had been discussed. SAVID was seeking contributions of £100 per parish to meet its administrative costs. It was noted that information from SAVID regarding the insurance of the SID and the frequency with which it would be available to the parish was awaited. Mr Hedgley, as SAVID Treasurer, advised that the insurance issue had been resolved by some other parishes, and that it was proposed to rotate the device on the basis of four parishes per month. It was **RESOLVED**:

- to amend the draft budget for 2020/21 to include a £50 donation to SAVID, and a further £50 if it was confirmed that the parish will be provided with the SID on a rota basis
- that, as CAS was providing insurance through a new company, to ask again if the device would be insured when in the parish
- that Mr Garnham would attend the SAVID AGM on 20 November

8 Public Sewer for Part of The Street

It was noted that Anglian Water had advised that it would not be providing the new sewer scheme until 2025/6 and also that it may be carried forward to the next five year plan. It was **RESOLVED**:

- to advise FoTAH of the decision
- to advise the Environment Agency of the decision and ask for comments
- to advise Dr Dan Poulter MP of the decision and ask if he could assist in changing Anglian Water's decision

9 Fynn Lark News

It was noted that the impact of the Benefice being divided between Woodbridge, Grundisburgh and Kesgrave, with the parish joining All Saints Church at Kesgrave, and the fact that the News was now a secular publication serving the four villages, would be discussed at a meeting arranged by the Editor for 25 November 2019. It was **RESOLVED**:

- that the Council wished to keep the News in its current format, serving the four parishes, subject to funding information
- the Clerk and the Chairman
-
- would represent the Council on 25 November

10 Police/ESC Liaison

Mr Garnham reported on his attendance at the ASB Liaison meeting held on 10 October, where speeding on Playford Road had been raised. It was **RESOLVED** that:

- Dr Hopkins would attend the meeting on 28 November if he was available; otherwise Mr Garnham would represent the Council
- the Council did not wish to respond to the Police proposal regarding partly funded PCSOs

11 The Admiral's Head

The Council received the report appended to these minutes from the representatives of FoTAH, regarding the finance needed by the Bealings and Playford Community Benefit Society Ltd to purchase, refurbish and support the Admiral's Head, the projected income from the pub, and the funding options. The identified options included a Public Works Board Loan (PWBL) taken out by the Council. It was uncertain whether the Council could take out a PWBL and lend to the Community Benefit Society (CBS) or whether it would need to grant the money to the CBS or buy community shares in the pub. It was noted that, if a loan was not possible, repayment of the PWBL would need to be met from the precept. A referendum of the local electorate would need to be held before an application for a PWBL could be made.

It was **RESOLVED**:

- that the Council was willing to apply for a PWBL to part finance the purchase and refurbishment of the Admiral's Head and support it during the first years of trading, subject to the outcome of a local referendum
- to establish whether a loan to the CBS was possible
- that, if FoTAH wished to proceed in this way, the Council would work with it to carry out the referendum

12 Finance

12.1 Bank Reconciliation

This had been carried out by Mr Hunter for the first quarter and no issues had arisen.

12.2 Income and Authorisation of Expenditure

The second half of the precept, £3,450, had been received from ESC. As previously resolved, the Council's insurance policy premium (£154.28) had been paid. It was **RESOLVED** that the following expenditure be incurred:

- Clerk's net salary for November and expenses: £477.65
- PAYE for November: £68.20
- Clerk's net salary for December: £273.70
- PAYE for December: £68.20

A schedule of the above payments was signed by the Chairman and cheques were signed by Ms Head and Dr Hopkins.

12.3 Approval of Budget for 2020/21

A draft budget had been circulated to Councillors. After consideration it was **RESOLVED**:

- To approve the budget, subject to an amendment to include a donation to SAVID, as set out in 7.3 above, and subject to amendment, if agreed, in respect of funding for the purchase of the Admiral's Head after a local referendum has been carried out

12.4 Approval of Internal Control Statement and Risk Assessment for 2019/20

The Internal Control Statement and Risk Assessment had been circulated to Councillors and it was **RESOLVED**:

- to approve the Internal Control Statement which would in future be completed quarterly by Mr Hunter
- to approve the Risk Assessment for 2019/20

13 Circulated Items and Correspondence

13.1 Suffolk Electoral Review

The Chairman's notes from a Boundary Commission presentation on a review of County Council electoral wards had been circulated to Councillors and it was **RESOLVED**:

- to advise the Boundary Commission that the Council supported the retention of the current rural Carlford Ward

13.2 SALC AGM

As the Chairman was no longer able to attend the AGM on 26 November, it was **RESOLVED**:

- to send the Council's apologies for non-attendance.

13.3 SALC Shaping Suffolk Conference

It was noted that the Chairman would attend the Conference on 18 November.

13.4 ESC Community Partnership Workshop

Mrs Wilson reported on her attendance at this workshop, which discussed social initiatives to reduce social isolation, environmentally friendly travel and 'ageing well'.

13.5 Items to Circulate

It was **RESOLVED**:

- to circulate the latest edition of the Suffolk Preservation Society's Magazine.

14 Date of Next Meeting

The next scheduled meeting of the Council would be on 6 January 2020.

There being no further business to discuss the meeting closed at 9.20pm.