

**Minutes of Little Bealings Annual Parish Council meeting held at Bealings Village Hall at
7.30pm on Monday 17 May 2010**

Present: Mrs F Evans, Mr K Beaumont, Mr P Carr, Mrs F Hopkins, Dr C Rowe, Miss D Williams and Mrs M Wilson

In attendance: Mrs C Ramsden, Clerk to the Council

Also present: one member of the public

**Councillor
Actions**

1 Election of Chairman and Vice Chairman

Mrs Evans (as current Chairman of the Council) asked for nominations. Mrs Evans was proposed by Mr Carr and seconded by Mrs Wilson. It was **RESOLVED:**

- that Mrs Evans be elected Chairman of the Parish Council.

Mrs Evans signed the declaration of acceptance of office. Mrs Evans asked for nominations for Vice Chairman. Mr Carr was proposed by Mr Beaumont and seconded by Miss Williams. It was **RESOLVED:**

- that Mr Carr be elected Vice Chairman of the Parish Council.

2 Apologies and Declarations of Interest

It was noted that neither Mr Bellfield nor Mr Jowers was able to attend.

3 Appointments

It was **RESOLVED:**

- that the following appointments be made for 2010/11:

Village Hall Management Committee representative: Mr Beaumont
SALC representative: Mrs Evans
SORR representative: Mr Carr
SNT representative: Miss Williams
Footpath and Tree Warden: Mrs Jennifer Cook

4 Adoption of Standing Orders

It was **RESOLVED:**

- to adopt the Standing Orders published by NALC in January 2010 but:
 - to give further consideration to Standing Order 3 b i (the electronic service of notice and agendas of meetings on Councillors) at the next meeting, bearing in mind the Council's existing protocol for the use of email, which would be circulated to Councillors
 - to consult SCDC in respect of Standing Order 31 (allegation of breaches of the Code of Conduct).

5 Minutes of the Meetings held on 8 March, 12 April and 26 April 2010

These were signed as a true record.

Matters arising from the Minutes

6

Annual Parish Meeting

It was noted that the APM had not attracted parishioners, beyond those giving reports. One parishioner had advised that the Council could not be heard. It was **RESOLVED** that, when making arrangements for the next APM, consideration would be given to:

- not holding a Council meeting on the same evening
- use of a microphone
- inviting a keynote speaker

Open Weekend in Suffolk

It was noted that a grant of £100 had been made to the Council towards the Bealings Challenge Cup. Mr Beaumont was arranging to register the event on the London 2012 website as required.

SuffolkInfoLink

It was noted that it was not possible to replace the information published by SCC on this website with a link to the Council's own website. It would therefore require separate maintenance if records were to be kept up-to-date.

7 Police

It was noted that no police representative was able to attend and no report had been received. However, Miss Williams reported that the SNT was functioning more effectively; minutes of the meetings had been circulated to Councillors by email. A Community Engagement Meeting had been held in the village on 7 April, although no one from the parish had attended. A 'Policing Suffolk' newsletter would be circulated to Councillors.

8 Highways

Bealings School Parking

The notes of the meeting of the Bealings Road Safety Group held on 28 April had been circulated to Councillors by email. Parking was improved and SCC had been asked to re-paint the worn white line by the Church. It was noted that the Village Hall Management Committee was concerned that it could not sustain the level of maintenance of the car park surface which was required as a result of the extra school parking. Costings for re-surfacing, marking out and installing car park lighting were awaited from the VHMC, as was information from Suffolk ACRE as to the likelihood of grant funding from the Local Strategic Partnership. It was noted that the School had not replied to the invitation to attend the Group meeting and it was **RESOLVED**:

- to request a copy of the School Travel Plan as agreed by the Group to ascertain whether it would assist in obtaining funding for the works

Church Footpath

A site meeting had been held by the PCC and SCC to consider the surface of the footpath. The SCC officer had agreed to send a contractor to cost improving the path, but was not able to confirm that budget would be

available for works.

P3

George Ball had confirmed that he was able to carry out cutting again this year and an order form for £160 had been received from SCC. This included cutting the verge footpath to the playing field.

Footpaths

Damage to two of the bollards protecting the verge footpath to the playing field from traffic had been reported to SCC, as had horses damaging the surface of the footpath to Playford.

New Permissive Footpath

SCC had opened a new permissive footpath running along the west side of the A12. This would enable walkers to cross the A12 using the Martlesham Road bridge. It also provided pedestrian access to the Park and Ride. A plan had been requested to enable the route to be promoted on the noticeboards.

Road Closures

It was noted that SCC had advised of the closure of Boot Street, Great Bealings, for surface works between 14 June and 2 July, and the closure of Playford Road between 28 June and 9 July. It had been pointed out to SCC that it would be better for the closures not to overlap, but no reply had been received.

8 Planning

C10/0574: Ascalon, Playford Road – Erection of First Floor Extension over Garage and Single Storey Extension to form Annexe and Alterations to Existing Vehicular Access (re-submission)

It was noted that SCDC had approved this application

C10/0554: Finches Hill, The Street – Build swimming pool and enclosed on land forming part of plot at present listed building agricultural use [sic]. Change use to domestic for whole site.

SCDC had advised that the application no longer proposed change of use as the land had been used for over 10 years for residential purposes and was therefore beyond the time period for enforcement action. It was also noted that planning and landscape officers were in further discussions with the applicant concerning the bund and enclosure and that more plans would probably be requested and further comments sought.

It was noted that Suffolk Preservation Society had shown some interest in the application but had decided not to become involved. It had sent the Council membership information which would be circulated to Councillors.

C10/1169: Longacre, Playford Road – Erection of cart lodge, store and home store

It was **RESOLVED**:

- that there was no objection this application.

Ipswich Borough Council Local Development Framework: Core Strategies and Policies

It was noted that IBC had submitted its Core Strategy and Policies to the government on 26 March. A CD of these documents would be circulated to Councillors. An independent Inspector would be appointed to examine the

documents in due course, with public hearings in June/July.

9 Finance

Adoption of Accounts for 2009/10

The accounts for 2009/10 were received and the effectiveness of the internal audit arrangements considered. It was **RESOLVED**:

- that the current arrangements for the internal audit were effective and appropriate
- that the accounts for 2009/10 be approved
- that the return to the external auditor for 2009/10 be approved

Income and Expenditure

The Chairman reported the following income and expenditure:

Income:

- First half of the precept from SCDC: £2,875
- VAT refund for 2009/10: £34.14

Expenditure:

Cheques were signed as follows:

- SALC membership for 2009/10: £200
- Suffolk ACRE membership for 2009/10: £25
- Bealings Village Hall donation: £250
- John Belstead Playing Field donation: £500
- Benefice Newsletter donation: £100
- Mrs J Gosling for internal audit: £20
- Clerk's salary and expenses, including annual allowance: £998.00

It was noted that the Coastal Accessible Transport Scheme was not currently active in the parish and that no donation would therefore be made for 2010/11.

10 Matters Arising from Circulated Items

Circulations 2010/02 and 2010/03 had been returned to the Clerk. It was noted that Clerks and Councils Direct issue 68 included a useful article on insurance which would be kept on file. There were no matters arising from items circulated by email, but a Governance and Accountability for Local Councils guide would be circulated to Councillors.

11 Correspondence

It was **RESOLVED**:

- that an email from Suffolk ACRE concerning affordable housing surveys would be circulated to Councillors, together with the relevant data from the Parish Plan Surveys
- to publicise information on SCDC's consultation on refuse and recycling collection changes, a new SCDC Mow and Grow scheme and the Welfare Advisory Committee of the British Legion via the Benefice Magazine
- that the following correspondence would be circulated to Councillors:
 - SPS: Suffolk View Spring 2010
 - Local Councils Update Issue 127
 - Coastlines Spring 2010

- Clerks and Councils Direct issue 69
- SCC Passenger Transport Newsletter
- Standards for England: Assessment Made Clear DVD
- Natural England: introduction of white-tailed eagles
- Suffolk Joint Emergency Planning Unit – emergency planning

12 Date of Next Meeting

The next meeting of the Council would be on 12 July 2010.

There being no further business to discuss the meeting closed at 9.00pm.