

**Minutes of Little Bealings Parish Council meeting held at Bealings Village Hall at 7.15pm  
on Monday 12 March 2018**

**Present:** Mrs M Wilson (Chairman), Dr C Hopkins, Mr D Hunter, Mr I Ransome and Mr B Rufford

**Also present:** Mr C Hedgley (Suffolk Coastal District Councillor), for part of the meeting

**In attendance:** Mrs C Ramsden, Clerk to the Council

**1 Apologies, Declarations of Interest and Dispensation Requests**

Apologies were received from Mrs T Cornish, who was unwell, and Ms D Head due to work commitments. It was **RESOLVED:**

- To accept the apologies for absence.

There were no declarations of interest or requests for dispensations.

**2 Public Participation Session**

No members of the public were present.

**3 Minutes of the Meetings Held on 8, 23 and 31 January 2018**

It was **RESOLVED:**

- to approve the minutes of the meetings held on 8 and 23 January as written
- to approve the minutes of the meeting held on 31 January with an amendment to include apology for absence from Ms D Head.

**4 Matters Arising from the Minutes**

**4.1 General Data Protection Regulation**

The Chairman reported that more information had become available regarding the Council's new data protection obligations, and it would be appropriate to consider an alternative approach to outsourcing the work via SALC. It was **RESOLVED:**

- that the Chairman and Clerk attend training arranged by the Local Council Public Advisory Service on 12 April, at a total cost of £80.

**4.2 Community Asset Listing**

The Chairman reported that further consideration of the status of the Angela Cobbold Memorial Hall had concluded that it was inappropriate to challenge SCDC's decision that, as an ecclesiastical property, the building did not meet the criteria for listing.

The Chairman reported that the owners of the Admiral's Head had objected to the Council's application for a further listing of the property as a community asset, but SCDC had agreed to the listing.

**5 Planning**

**5.1 Previous Planning Applications - Update**

It was noted that:

- the following applications had been approved by SCDC:
  - **DC/17/3873/FUL : Pine Lodge, Playford Road**
  - **DC/17/5222/FUL: 2 Holly Lane**
  - **DC/17/5356/TPO: The Chestnuts, Martlesham Road**
  - **DC/18/0252: Bealings Village Hall**
  
- **DC/17/5043/FUL for the Change of Use of the Admiral's Head to Residential Use**  
This application had been refused.
  
- **DC/17/4940/FUL at Bealings Holt, Martlesham Road:** SCDC Planning Committee Councillors had undertaken a site visit, but it was not known when the matter would be considered by the Committee.
  
- in respect of **Sinks Pit:**
  - **SCC\0235\17: Variation of condition 1 of planning permission SCC\0215\16c – Extension of time until 19 December 2019 to permit removal of stockpiles and restoration of land to former levels: Kesgrave Quarry, Sinks Pit, Kesgrave Road, Kesgrave** awaited a decision.
  
  - A report received from SCC Waste Service dated 9 March 2018 related to works undertaken at the closed landfill site entrances in Hall Road which included new signs and gates. It was **RESOLVED:**
    - To object to the renaming of the site as 'Kesgrave Closed Landfill Site' on the grounds the site and the entrances were wholly contained in Little Bealings, not Kesgrave and the site was known as 'Sinks Pit, Little Bealings (as stated in the heading of the SCC report dated 9 March 2018).
  
  - **SCC\0015\18: Alterations and improvements to existing gas infrastructure at Land Adjacent to Sinks Pit, Hall Road** had been received. It was **RESOLVED:**
    - To consult neighbouring properties and determine the Council's response to the consultation at a meeting to be held on Monday 26 March.
  
  - **Development of Grove Farm Buildings at Grove Farm, The Street**  
The developers had attended the Village Review and SCDC had gathered comments on development options for the site from residents, but the Report was not yet available for the Council to consider.

## 5.2

**Application DC/18/0827/FUL Erection of Cartlodge: Sunfield Farmhouse, Playford Road**

It was **RESOLVED:**

- that there was no objection to this application.

## 6 Highways

### 6.1 SAVID/SID

There was no update.

### 6.2 Footpaths

It was noted that:

- **Proposed Footpath from Beacon Lane to The Street**  
A resident was consulting Network Rail on the use of its tunnel for the route.
- **Footpath No 17**  
The signpost by the level crossing had been replaced.
- **Footpath No 7**  
The broken signpost by the Angela Cobbold Hall had been reported for replacement.
- **Parish Paths Partnership**  
Details of the scheme for surface cutting in 2018 had been received from SCC at the same rate as last year. The County Council had been asked to add the cutting of the section of footpath verge between Footpath No 6 at the Playing Field entrance along to opposite the commencement of the permissive path to the schedule. It was **RESOLVED:**
  - to contract the cutting to Mr Tony Fear, subject to confirmation that he had appropriate insurance.

### 6.3 Road and Sign Repairs

It was noted that repair of the 20mph speed limit sign by the Playing Field entrance had not taken place and the sign was across the footpath. It was **RESOLVED:**

- to report the location of the signpost to SCC's public rights of way department and ask for it to be moved from the path

It was noted that no response had yet been received to the request for the white lines on Martlesham Road to be replaced.

Mr Ransome reported that SCC had advised that they did not intend to improve Playford Road where the resurfacing work had resulted in deep areas around drain covers.

## 7 Reports from Local District and County Councillors

There was no report from Mr Vickery, who had sent his apologies for being unable to attend due to other parish meetings.

Mr Hedgley's report had been circulated to Councillors. He advised that he was aware of concerns about flytipping as a result of changes to SCDC's waste collections. He asked that any responses to the Air Quality consultation be submitted.

## 8 Police

Mrs Cornish had been unable to attend the First Tier meeting on 8 March but the minutes would be distributed to Councillors.

## **9 Finance**

### **9.1 Bank Statement/Cheque Book Reconciliation for the Third Quarter**

This had been completed by Mr Hunter.

### **9.2 Authorisation of Expenditure**

It was **RESOLVED** that the following expenditure be incurred:

- Clerk's net salary for March and expenses: £881.91
- PAYE for March: £65.20
- Local Public Council Advisory Service for DPA training: £80
- Information Commissioner DPA Annual Registration Fee: £35
- Tony Fear for repair of sandbox: £37.50
- Hire of Bealings Village Hall for Meetings for 2017/18: £109.20
- Great Bealings Parish Council for share of hire of Playford Village Hall for public EAOW meeting: £12, on the understanding that any future requests to share expenditure must be made before the expenditure is incurred.

### **9.3 Income Received**

The following income had been received:

- NS&I account annual interest for 2017: £5.15
- VAT refund for 1 April 2016 – 31 December 2017: £44.30
- Transparency Code Funding: £700

It was noted that the Council now owned its own laptop and printer/scanner.

### **9.4 Appointment of Internal Auditor for 2017/18**

It was **RESOLVED**:

- to appoint Helen Quantrill as Internal Auditor for 2017/18.

## **10 Matters Arising from Circulated Items.**

There were none.

## **11 Correspondence**

It was **RESOLVED**:

- that the copy of Clerks and Councils Direct be included in a future circulation with other items.

## **12 Date of Next Meeting**

The Council would meet next on Monday 26 March, followed by the Annual Parish Council meeting on Monday 21 May.

There being no further business to discuss the meeting closed at 8.10pm.