

**Minutes of Little Bealings Parish Council meeting held at Bealings Village Hall  
at 7.15pm on Monday 7 November 2016**

**Present:** Mrs M Wilson (Chairman), Mrs T Cornish, Mr C Hopkins, Mr D Hunter and Mr B Rufford.

**Also Present:** Mr C Hedgley (Suffolk Coastal District Councillor) for part of the meeting

**In Attendance:** Mrs C Ramsden, Clerk to the Council

**Councillor  
Actions**

**1. Apologies, Declarations of Interest and Dispensation Requests**

Apologies were received from Mr Ransome, who was abroad and from Ms Head due to work commitments. It was **RESOLVED:**

- To accept these apologies.

County Councillor Robin Vickery had also sent apologies that he was unable to attend.

Mrs Wilson declared a pecuniary interest in the EAOW1 and 3 projects, in the event they were discussed.

There were no requests for dispensations.

**2. Public Participation Session**

No members of the public were present to raise any matters.

**3. Minutes of the Meeting held on 5 September 2016**

It was **RESOLVED:**

- To approve the minutes of the meeting held on 5 September 2016.

**4. Matters Arising from the Minutes**

There were no matters arising from the minutes.

**5. Planning**

**Neighbourhood Planning**

It was noted that SCDC had approved an amended boundary to the Kesgrave and Rushmere St Andrew Neighbourhood Plan Area Application. The Area approved excluded land in Rushmere St Andrew, Playford and Little Bealings and followed the parish boundary between Kesgrave and Little Bealings.

SCDC's letter responding to the Council's complaint about the acceptance

of the application and the inadequate consultation it had undertaken, had been circulated to Councillors. It was noted that the letter did not adequately address the issues raised. It also referred the Council to the local government ombudsman if it wished to take the matter further, when there was no provision for a Parish Council to make application to the ombudsman. It was **RESOLVED**:

- That, although the response from SCDC was inadequate, the matter would not be taken further.

Information on the purpose of a Neighbourhood Plan and the process involved in producing one had been circulated to Councillors, for consideration of the benefit of a Plan to the parish. It was considered in the context of SCDC's recent 'Call for Sites' for development and the three sites in the parish put forward previously for development but rejected by SCDC. It was noted that the planning permission granted by SCDC in 2011 for the construction of B1 industrial and commercial units on the site of the redundant Grove Farm buildings had expired without being implemented. It was **RESOLVED**:

- That as both the Parish Plan and the Village Review had not identified any demand for housing in the parish, there was no remit to propose development and therefore no benefit in producing a Neighbourhood Plan.

#### **SCDC Site Allocations and Area Specific Policies and Modification Consultation**

This consultation was noted and it was **RESOLVED**:

- That no response would be made.

#### **Development at Sinks Pit**

An update from SCC on implementation of the Action Plan had been circulated to Councillors. It was noted that bunding profiling and a planting scheme would be progressed once the gas flare had been relocated. The acoustic survey was understood to be imminent.

#### **Variation of Condition 3 of planning permission SCC\0086\16C to allow an additional 8 months for the removal of all aggregates/waste and materials from the temporary aggregate material stockpile area marked on Plan Number SCC\0086\16C at Sinks Pit, Kesgrave**

It was noted that this application had been submitted, although the Council had not received consultation from SCC. Mr Hunter reported that the local residents had received the consultation and he had attended a meeting of residents with the owner of the site. It was understood that the extension of time was needed in view of the time taken to install the soil washing machine. It had been suggested that perhaps the material could be used to form the new bunding. The residents were supportive of the extension of time applied for. It was **RESOLVED**:

- To advise SCC that the Council supported the application, with the proviso that there was to be no noise during the summer as a result, and that it may be expedient for the material to be used to

construct the new bunding.

### **EAOW1 and 3**

A local farmer had commented that he thought the project involved the closure of public rights of way for two years. In response to this, Scottish Power had advised that there would be short-term closures in place while construction activities were taking place. Closure for works, such as the construction of the haul road, could last approximately a week. After that there would be a further temporary closure while the cable was installed. Once the construction works were completed at each location the routes would be re-opened and managed, with construction works giving way to the public.

It was noted that this information was to be included in a Code of Construction Practice and a Traffic Management Plan, both of which would be publicly available once approved by the local authorities.

It was noted that Gt Bealings Parish Council had asked if the Council considered it useful to form a joint parish liaison group to pursue community compensation again. Both Councils had joined the group set up by Bawdsey Parish Council, but it had not been active to date.

### **DC/16/4343/FUL Extensions and Alterations (including rooms in the roof) at 5 Michael's Mount**

No comments had been made to the Council as a result of advising neighbours of the application. The applicant had also been invited to attend the meeting, but no response had been received. Mr Hopkins considered that the design was good and in keeping with other properties. It was **RESOLVED**:

- That there was no objection to the application.

## **6. Highways**

### **20mph Speed Limit for The Street**

SCC had advised that it hoped to have a design to send the Council during December.

### **Sand Spreading in The Street**

Mr Finch had confirmed that he was able to do this again this winter, each side of the level crossing, if the weather required it.

### **SAVID**

It was understood that the Council had not been represented at the meeting held on 12 October, but the minutes of the meeting had not yet been received.

### **Periodic Flashing Speed Sign in Rushmere St Andrew**

Mr Ransome had asked if there could be consideration of the installation of a similar flashing speed sign in Playford Road, in view of ongoing problems with speeding which affected residents trying to leave their properties. Mr Hedgley advised that the signs were a SAVID initiative and they were placed at various locations at different times by SCC. In order to participate the Council would need to erect a suitable pole, at a cost of £150, from

which SCC could then hang the sign. It was **RESOLVED**:

- To investigate with SCC the permission needed for the installation of a pole and if the parish could participate in the scheme.

## 7. District and County Councillor Reports

The District Councillor's report had previously been circulated to Councillors. Mr Hedgley commented on the proposed devolution of powers and that Norfolk County Council made not wish to proceed. He also advised that the full merger of SCDC and Waveney District Council was being proposed.

## 8. Police

The minutes of the First Tier SNT meeting held on 13 October had been circulated to Councillors. It was noted that no one was available to attend the next meeting on 24 November, although Mrs Cornish hoped to be able to attend meetings during 2017.

### Kesgrave Town Council PCSO Funding Request

The Town Council had pointed out that the Council did not part-fund a PCSO last year and asked if this had led to any anti-social behaviour and whether full funding would be provided next year. It was **RESOLVED**:

- To advise the Town Council that the Council would not be providing any PCSO funding.

## 9. Parish Council Website

The free hosting service provided by SCC via its onesuffolk website had ceased with little notice being given. All websites had been transferred to a new provider, Community Action (CAS). CAS intended to introduce to hosting fee of £50 plus VAT per annum.

Mrs Shaw, as webmaster, had attended a presentation arranged by SALC for an alternative provider, suffolk.cloud. She advised the Council that it would be appropriate to transfer to the CAS service for the present, but to express interest in suffolk.cloud for the future. It was **RESOLVED**:

- To use the CAS website hosting service and to make budget provision for 2017/18 for website costs of up to £100.

## 10. Finance

### End of External Audit 2015/16

It was noted that the external audit had been concluded and had been advertised as required. The Issues Arising Report regarding VAT income was noted and it was **RESOLVED**:

- That the completed Annual Return should be accepted
- That to avoid any difficulty in respect of VAT income in future, the VAT refund would be claimed annually at the end of the calendar

year, not the end of the financial year.

### **Income and Expenditure**

#### **Income:**

SCDC: The second half of the precept: £3012.61

SCC P3 cutting funding: £166

#### **Expenditure:**

It was **RESOLVED** that the following expenditure be incurred:

- Business Services at CAS for Insurance premium: £180.81
- Clerk's Salary for November and expenses: £275.03
- Clerk's Salary for December: £258.84
- HMRC PAYE for November: £64.60
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A schedule of the above payments was signed by the Chairman and cheques were signed by the Chairman and Mr Hopkins.

#### **Risk Assessment**

This had previously been circulated to Councillors and it was **RESOLVED**:

- To approve the risk assessment for the current financial year.

#### **Budget for 2017/18**

This had previously been circulated to Councillors and it was **RESOLVED**:

- To approve the budget for 2017/18.

### **11. Matters Arising from Circulated Items**

It was **RESOLVED**:

- Not to respond to the consultation on the creation of an East Suffolk Council to replace SCDC and Waveney District Council.

### **12. Correspondence**

An invitation from SCDC to attend the Annual Budget Liaison Event was noted. No one was available to attend the SALC AGM. It was **RESOLVED**:

- That the Council's apologies be sent for the SALC AGM.
- That the following items be circulated to Councillors:
  - Clerks and Councils Direct (Nos 107 and 108)
  - Suffolk View
- That Mrs Cook be consulted on correspondence from Woodbridge Lions for Christmas Parcel recipients.

There being no further business to discuss the meeting closed at 8.35pm. The next meeting will be held on Monday 9 January 2017.